

KitchenBot

Kitchen Display System

Setup & Settings Guide

This guide walks you through signing in for the first time and explains every setting on your KitchenBot display, in plain English. Keep it handy when you set up a new screen or want to fine-tune an existing one.

Quick start — the 5 minute version

- Sign in using the code on the screen (Section 1)
- Set your font size so tickets are readable from where your team stands (Section 4)
- Set your late threshold so orders turn red at the right time (Section 4)
- Pick colors for your order types so staff can tell Dine-In from To-Go at a glance (Section 4)
- If you have more than one screen, decide which one is your Expo/Master (Section 5)

1. Signing In for the First Time

When you open the app on a new tablet, it shows a 6-digit activation code. You can finish sign-in from your phone or computer — no typing passwords on the tablet.

Sign in from your phone or computer

1. On your phone or computer, go to the web address shown on the tablet screen.
2. Type in the 6-digit code displayed on the tablet.
3. Sign in with your Clover account when prompted.
4. The tablet takes over from there. You'll see "Signed in. Setting up your display..." and then your order screen.

If the code stops working

- Codes expire after a few minutes. If you see "This code has expired," tap Get a new code on the tablet and start over.
- If the tablet says "Internet is not connected," check its Wi-Fi before trying again.

2. The Three Screen Modes

Your display can run in one of three modes. Switch between them from the menu in the top corner of the order screen.

Setting	What it does
KDS View	The standard kitchen display. Shows full order tickets with items and modifiers for your cooks.
Takeout View	A layout tuned for takeout and to-go orders, so your expo or counter staff can work a separate queue.
Customer View	A customer-facing screen — typically a TV in the lobby — showing which orders are being prepared and which are ready for pickup.

3. General Settings

Sound, payment indicators, and the master on/off switch for this display.

Setting	What it does
Enable KDS	Turns the kitchen display on or off for this device. Leave this on for any screen you want receiving orders.
Show modifier groups along with items	Shows modifiers underneath each item — things like "no onions" or "extra cheese." Most kitchens leave this on.
New order sound	Plays a sound whenever a new order lands. Turn this off if you want a silent screen.
Ringtone	Choose which sound plays for new orders. Pick something that carries over kitchen noise.
Payment Indication	The order type badge turns green once the order has been paid, so staff can see payment status at a glance.

4. Display Settings

How orders look on screen and how long they stay there. These are the settings most worth tuning to your kitchen.

Setting	What it does
Maximum orders to display on screen	How many order tickets show at once in KDS View — 2, 4, or 8. Fewer orders means bigger, easier-to-read tickets.

Setting	What it does
Take out view maximum orders	Same idea, but for Takeout View — 2, 4, or 8.
Font size	Small, Medium, Large, X-Large, or XX-Large. Set this based on how far your team stands from the screen. Larger fonts mean fewer items visible per ticket.
Swipe orders	When on, staff swipe left and right to move through orders. When off, they use the Previous and Next buttons instead — handy if your screen gets bumped or greasy.
Show status bar	Hides the Android bar across the top of the tablet, giving you more room for the order itself.
Order late threshold	How long an order can sit before it turns red and counts as late. Set this to match your normal ticket time.
Display orders upon payment	When on, orders only appear on the KDS after payment is taken. Useful for counter-service and quick-service setups.
Display only printed items	When on, only items that were sent to the kitchen printer show on this screen.
Show Consolidated View	Summarizes all open items grouped by category, instead of showing them order by order. Good for prep stations working in batches.
Maximum order age	How long an order stays visible on screen before it drops off.
Maximum order limit	Caps how many orders the display holds at once — 25, 50, 75, or 100.
Colors for order types	Assign a color to each order type — for example To-Go in purple, Dine-In in blue. This is one of the fastest ways to help staff read the screen at a glance.

5. Data & Sync

This section controls how multiple screens work together.

Setting	What it does
Master Control — ON	This monitor acts as an Expo screen. It oversees and updates orders across your other displays.
Master Control — OFF	This monitor works on its own. Orders are updated individually on this screen only.

Choosing your setup

- One screen only: leave Master Control off.
- Multiple stations plus an expo window: turn Master Control on for the expo screen, leave it off on the individual station screens.
- You'll also find Terms & Conditions, Privacy Policy, and Logout in this section.

6. Filters — Choosing What Each Station Sees

Filters let each tablet show only what that station cares about. This is what keeps the bar from seeing fryer tickets and the grill from seeing drinks.

Setting	What it does
Category labels visible on this station	Choose which menu categories appear in Consolidated View on this screen.
Item labels visible on this station	Choose which item labels — such as Kitchen or Bar — show on this particular tablet or screen.
Order types visible on this station	Choose which order types appear here, such as Dine-In or To-Go. Set this per tablet.
Hide paid order types	When one guest pays, Clover creates a new order and marks the item as paid. Turning this on hides those paid orders — most useful for full-service restaurants.

7. Customer View Settings

These two settings only apply to a screen running in Customer View — usually a TV in your lobby or pickup area.

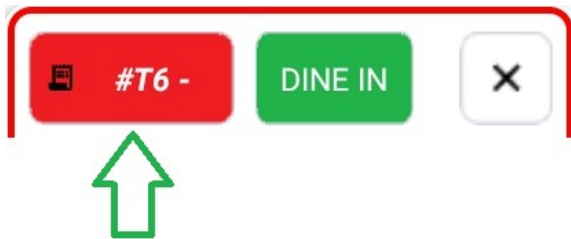
Setting	What it does
In-progress orders title	The heading shown above orders still being made. Edit this to whatever wording fits your restaurant — for example "Being Prepared" or "Cooking Now."
Completed orders title	The heading shown above orders ready for pickup — for example "Ready" or "Come On Up."

8. On-Screen Alerts to Watch For

The display uses a few visual cues to flag orders that need attention.

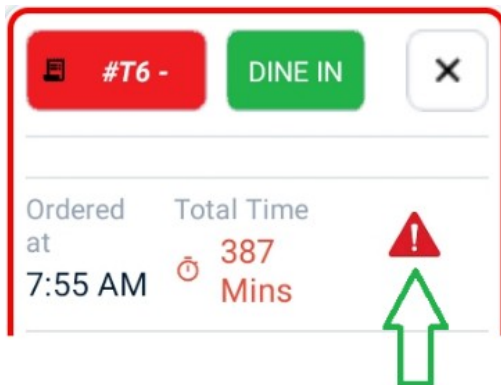
Refired items

When an item is refired, the table number or employee name turns red.



Combined orders

When orders have been combined, a red triangle appears on the ticket.



9. New Station Setup Checklist

Working through these in order gets a new screen production-ready in a few minutes.

1. Sign in using the code on the tablet screen.
2. Confirm Enable KDS is on and pick a new order sound your team can hear.
3. Set the font size and maximum orders on screen for where the screen is mounted.
4. Set the order late threshold to match your normal ticket times.
5. Assign colors to your order types.
6. Under Filters, choose which categories, item labels, and order types this station should see.
7. If you run multiple screens, set Master Control on your expo screen and leave it off elsewhere.
8. If this is a lobby TV, switch it to Customer View and set your two titles.

10. Troubleshooting

Problem	What to do
"Internet is not connected"	Check the tablet's Wi-Fi or ethernet connection, then reload.
Activation code expired	Tap Get a new code on the tablet and sign in again from your phone or computer.
Orders aren't updating across screens	Confirm Master Control is on for your expo screen. If every screen has it off, each one updates on its own.
An order isn't showing on a station	Check that station's Filters. Its category, item label, or order type may be switched off.
Orders disappear too quickly	Increase Maximum order age, or raise Maximum order limit if you run high volume.
Tickets are hard to read across the kitchen	Increase Font size and lower Maximum orders to display on screen.

Need a hand? Reach out to your KitchenBot support contact and we'll walk through it with you.